

Mixing and Dividing Checklist

Correct AOSA weight for seed kind	
Bubble check	
Clean equipment with air hose (or equivalent) before use	
Sample passed through divider 3 times before division reduction	
Pour centrally and together (for motorized dividers, the power should be off when pouring)	
Keep containers under shoots when pouring or mixing/dividing	
Divide down to approximate, but not less than, Noxious portion	
Divide down to approximate, but not less than, Purity portion	
Clean equipment with air hose air (or equivalent)	
Lab Practices * Cleanliness	
Lab Practices * Sample care	
Total	5

* **Lab Practices refer to proper over all work practice: Were standard lab practices followed** (everything done cleanly and entire sample accounted for) **or not?** (not maintaining clean equipment and surfaces and or allowing part of the sample to go unaccounted ie spilling part of sample, allow some of the sample to remain in sample container, etc...).

** **Pouring or Pinching** a small amount of seed from the bulk or pans to achieve correct working weight is **automatic failure** of this portion (i.e., a score of Zero out of five).

UBP Checklist

Clean Blower with air hose (or equivalent) before use	
Set anemometer to proper setting (m/s)	
Properly set Blower using the EAV measured with the anemometer by turning the gate at least one full turn below blowing point and returning to the blowing point to account for gate lag.	
Check sample for large objects and if any remove them	
Place entire working sample into heavy portion cup	
Run blower for 3 minutes	
Empty entire contents of the heavy portion cup into appropriate container	
Check screen and tube for any residual sample material/run blower with gate wide open.	
Empty entire contents of the light portion cup into appropriate container	
Clean Blower with air hose (or equivalent) after use	
Lab Practices * Cleanliness	
Lab Practices * Sample care	
Total	10

* **Lab Practices refers to proper over all work practice: Were standard lab practices followed** (everything done cleanly and entire sample accounted for) **or not** (not maintaining clean equipment and surfaces and or allowing part of the sample to go unaccounted e.g., spilling part of sample, allow some of the sample to remain in sample container, etc...).